



ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL

MINUTES

Thursday, June 8, 2017

Fredericton Education Centre

Council Members Present:

- Andy Saunders – SD 02
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Terry Pond – SD 07
- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Kimberley Douglass – SD 10 – Chair
- Faith Kennedy – SD 11
- Wallace Carr – SD 12
- Mark Noël – SD 13

Council Member Regrets:

- Heather Hogan – SD 03
- Miriam Grant – SD 04
- Darrah Beaver – First Nations

ASD-W District Staff Present:

- David McTimoney, Superintendent
- Shawn Tracey, Director of Finance and Administration
- Dianne Kay, Director of Curriculum and Instruction
- Karen Morton, Director of Human Resources
- Susan Young, Data and Accountability Supervisor
- Jason Humprey, Director of Communications
- Tanya Whitney, Director of Schools - OEC
- Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council

Guests:

- Media (1)

Vacancies:

- Vacant – Sub-district 1 and Vacant – Student Representative

Call to Order / Comments by the Chair

Kimberley Douglass, Chairperson called the meeting to order at 6:36 p.m. and she welcomed everyone to the public meeting at the Fredericton Education Centre. Kimberley also acknowledged that this meeting was held on unceded Wolastoqiyik territory and further to this she explained that she had learned from an elder the proper pronunciation and in the neighborhood of approximately 60 people that are completely fluent in this language.

Approval of the Agenda – June 8, 2017

The June 8 2017 agenda was approved with the addition of correspondence of Association of Francophone District Education Council and after the public comments, the Council will go in-camera for a brief time and then back to the public meeting. With these additions, the agenda was approved by consensus.

Approval of Minutes from Previous Meeting – May 4, 2017 and May 18, 2017

The May 4, 2017 minutes from the third meeting of the Kingsclear Consolidated Sustainability Study were approved by consensus.

The May 18, 2017 minutes were approved with changes made to the bottom of page 2 to reflect **AMENDMENT** instead of **AMENDED** motions. In addition to this, the motion and the carried amendment was added to the top of page 3. With these changes, the May 18th minutes were approved by consensus.

Business Arising from the Minutes

Sub-district 1 names have been received to fill the vacancy. Bio's had been saved to the DEC Portal for the Council to review. The Council's recommendation will now be forwarded to the Minister of Education and Early Childhood Development for his approval.

Correspondence may follow from our First Nations representative over the summer months.

Correspondence

A letter was received from the *Fédération des conseils d'éducation du Nouveau-Brunswick (FCÉNB)* Chairperson seeking all Anglophone District Education Councils support in changes to the remuneration of Councilors for their time and important work that they do for the Province of NB. A Comparative Analysis of the Remuneration of Education Councilors was prepared by the Francophone district and was reviewed by all Council. The Chairperson confirmed that a letter of support had been written by ASD-E and ASD-S.

MOTION:

.....I would move to write a letter in response to the Francophone Districts request for support.

Moved: Mark Noël

Seconded: Wallace Carr

Motion Carried

AMENDMENT:

..... to include in our return correspondence, our support of their proposal, with the removal of remuneration for regularly monthly meetings and to include the type of meeting that would qualify for remuneration, as our Travel Policy outlines.

Moved: Sean Winslow

Seconded: Stephanie Haslam

Amendment Defeated

A discussion was had and the original Motion was Carried.

New Business

Shawn Tracey provided an *Education Specifications Document* for the Connaught Street Elementary School. This document outlined the new addition (stage, gymnasium and support spaces) and renovations to the multi-purpose gymnasium to create a cafeteria and kitchen. The school background, summary of work, schedule and cost were included in this report with an expectation to begin work in the spring of 2018 with completion expected in the fall of 2019. \$400,000.00 is allocated this fiscal year for planning and design. Councilor Buckley identified this project as being #3 on the Council's approved Major Capital Construction Lists priorities. Councilor Buckley's objection is the order in which the projects were prioritized and an announced by a government official as this project being approved

MOTION:

.....to approve the specifications for Connaught Street School

Moved: Wallace Carr

Seconded: Andrew Corey

Motion Carried

The Chairperson informed the DEC that the Minister of Education and Early Childhood Development recommended that the Council add their projects to the *Quadruple Matrix Bottom Line Formula* to be prioritized prior to their recommendations.

Superintendent Monitoring Report:

ASD-W-ER2: Academic Excellence - the Superintendent presented a report called *ASD-W-ER2: Academic Excellence* as per the Annual Planning Cycle. This report is presented twice per year and is also posted publicly on the ASD-W website. Councillor Sean Winslow asked if the family day in February will be made-up sometime throughout the school year. The Superintendent informed the DEC that this day will not affect the instructional time for students as it will be made-up prior to the Labour Day holiday. Also, some Professional Development Days have been combined with Parent Teacher Interview Days to help alleviate the number of non-instructional days.

Councillor Winslow acknowledged Dianne Kay for providing the Council with an earlier review of The District Improvement Plan (DIP) as well as her dedication and involvement in this plan.

ASD-W-EL4: Budget / Forecasting - the Superintendent presented a report called *ASD-W-EL4: Budget / Forecasting* as per the Annual Planning Cycle. This report is presented four times per year and is also posted publicly on the ASD-W website. The 2016-17 fiscal ended with a final surplus of **\$98,838.00**. As the surplus is less than \$100,000.00, it remains with ASD-W. The Enhancement funding was explained as Federal dollars provided for First Nation students that attend public schools. An Enhancement Agreement Report is prepared at the end of each year with this being our second year in a five year contract.

MOTION:

.....to approve the expenditure plan as presented tonight.

Moved: Jane Buckley

Seconded: Terry Pond

Motion Carried

It was asked if a financial savings had been seen with the new *"Every Day Counts"* employee program that had been recently implemented. Shawn confirmed that during the initial year savings had been shown, however this past year, absences have been reported to be higher.

Councillor Mark Noël recommended that the Province consider a percentage of the budget be retained rather than the \$100,000.00 target.

First Nation Tuition Enhancement Report – this report is provided annually to the District Education Council, Minister of Education and Early Childhood Development and the six First Nation Communities in ASD-W. A focus is needed with High School Students successfully graduating. The Enhancement Agreement outlines data that needs to be collected that will assist the district as we continue to move forward towards student success.

Committee Reports:

Policy Committee - No further updates were available.

Minister's Excellence in Teaching Awards – the deadline to submit an application is Friday, June 9, 2017. The committee will meet after the applications have been submitted. **ACTION:** Carol will prepare packages for the committee to review prior to their committee meeting.

Public Comments:

A reporter from the Daily Gleaner, Hadeel Ibrahim, introduced herself to the committee as she will be following the Council at upcoming public meetings.

Closing Comments:

The Superintendent acknowledged the district staff in attendance tonight and he thanked them for their attendance.

ASD-W-CSR6: Evaluation of the Superintendent

The Evaluation Committee reported to have completed their 2016-2017 evaluation for the Superintendent, David McTimoney. A motion was passed to move in-camera for a private discussion.

MOTION:

.....to move in-camera to further discuss the evaluation of the Superintendent.

Moved: Mark Noël

Seconded: Sean Winslow

Motion Carried

The council voted and a motion was passed to approve the conclusion on the Superintendent formative evaluation report that reads as follows:

..... Mr. McTimoney meets or exceeds all expectations based on the monitoring data from the monitoring reports provided. As far as the remuneration, the committee feels that Mr. McTimoney should receive 4 re-earnable increments, it is noted that re-earnable increments under the Management and Non-Union wage scale is currently frozen, so this is simply for recognition.


ACTION: The Evaluation Committee Chairperson and the District Education Council Chairperson will meet with the superintendent to review notes made during this process.

Date for Next Public Meeting:

A schedule will be developed at the working meeting over the summer for the 2017-2018 school year.

Adjournment

The public meeting was adjourned at **8:35 p.m.**


Kimberley Douglass, Chairperson, DEC


Date


Carol Clark-Caterini, Secretary, DEC


Date